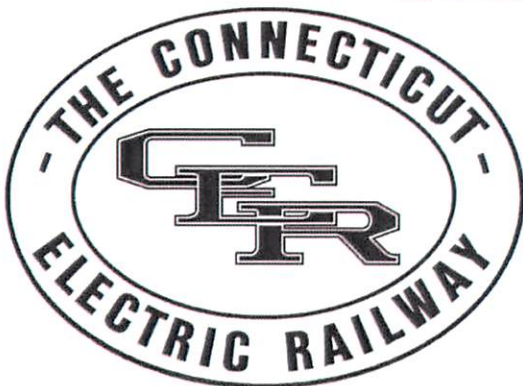


The Connecticut Electric Railway Association Inc



Annual Report



2019

The Connecticut Electric Railway Association, Inc.

As of December 31, 2019

Corporate Officers

Chairman of the Board — Timothy Lesniak
Vice Chairman of the Board — Christopher Shaw
President — Robert Brogle
Vice President — Lawrence Bryan
Treasurer — Stephen Taylor
Corporate Secretary — Sara Garthwait

Board of Directors

John Arel	Kelly Buffum	Timothy Lesniak	Christopher Shaw
Robert Brogle	Sara Garthwait	James Miller	Stephen Taylor
Lawrence Bryan	Justin Chasse	Galen Semprebom	

Department Heads

Business Manager — Gina Maria Alimberti
Safety & Security Officer — Bert Johanson
Volunteer Coordinator — Larry Lunden
Operations Manager — Justin Chasse
Chief Motorman — Roger Pierson
Training Manager — Ray Nobile
Track Manager (Intrim) — Timothy Lesniak
Signals Communication & Electric Traction Manager — Lawrence Bryan
Car Shop Manager — Galen Semprebom
Restoration Manager — John Pelletier
Car Fleet Manager — Kelly Buffum
Buildings Manager — Lawrence Bryan
Grounds Manager — Donald Nordell
Gift Shop Manager — Gina Maria Alimberti
Membership Secretary — Lucy Goins
Webmaster — Matthew Cosgro
Information Technology Committee Chair — Lawrence Bryan
Financial Development Committee Chair — Michael Speciale
Building Committee Chair — Timothy Lesniak
Collection Committee Chair — Galen Semprebom

Chairman's Report

Timothy Lesniak, Chairman of the Board of Directors

The Association has an incredibly successful year in 2019. Although most of our major events were down in revenue (Pumpkin Patch being the exception), as you will see in the departmental and fundraising reports, we were able to raise well over \$100,000 in grants and donations, return the museum's first car to service (although in limited service, it has been quite popular among our members and friends), and return the Isle of Safety to its former glory.

As the museum continues to grow, we need to be cultivating new leaders and continue to attract the next generation of volunteers to the museum. This is the only way to cultivate new ideas and keep the museum alive for generations to come.



Youth Volunteers Performing for Our Guests

In 2019, we welcomed Melissa Seville to the Board of Directors. She was able to bring new insight to the board, a view from the outside that we did not have. Unfortunately, she had to step down due to other obligations. However, at the end of 2019, Bryan Soltis, the Senior Director of Finance & Controller at Goodwin University, expressed interest in joining the board. Spoiler alert: at the beginning of 2020, he was welcomed to the Board. Welcome Bryan!

As we continue to move forward, we need your help. Do you know someone who might be interested in volunteering at the museum? Many of us started at the museum because a friend suggested that we do so. I came to the museum initially because a friend of mine was working on car 16 and needed some help. It wasn't the work that kept me coming back, it was the people who I was volunteering with. Perhaps you and a friend, or many friends, want to take on a project at the museum.

Do you know of grants or other opportunities that the museum can take advantage of? You may know of some opportunity that we do not know of. Did you know that the grant from the State of Connecticut for 3001 was due to a member of the museum hearing about the opportunity on the radio? We received \$50,000 because that member told us about it and our Financial Development Committee was able to

put together a successful grant request! As we move forward into 2020, it is obvious that we will have many challenges. My initial writing of this report at the beginning of 2020 talked about our hope for a wonderful 80th Anniversary.



Volunteer Appreciation Dinner at Sonny's Place

Unfortunately, due to the pandemic, many events and celebrations were cancelled. The year 2020 will bring us some of our greatest challenges thus far, but we will overcome and come out stronger because of it. Why? Because of our volunteers!



New Addition in 2019 — Play Trolley for the Visitor Center

President's Report

Robert Brogle, President

Members, Volunteers, and Friends of CTM,

I'm pleased to give a positive report on our efforts and activities for the 2019 year. Let me begin by saying "THANK YOU" to each one of our volunteers, donors, and members that made 2019 a successful year. I will frankly say that we need "all hands on deck" in 2020.

A great deal was accomplished in 2019. I think the greatest accomplishment of the year was the completion of the restoration of the Isle of Safety project. This landmark structure was thoughtfully saved by a former member, volunteer, board member, and donor Walter Sheffield. Walter's vision in the '80s was to completely restore and preserve the Isle as a tribute to local trolley history and as a visible anchor to the Hartford community. Our development committee, led by Mike Speciale, Dulcie Gladiaone, Gina Maria Alimberti, and Bob Rosenberg, fundraised more than \$125,000 to evaluate and restore the existing structure. We owe much gratitude to this group and their efforts, as they continue to fundraise for projects like Car 3001 restoration project, facility lighting upgrades, and line infrastructure upgrades.



Train Shed Clean Up Results

The substantial effort of cleaning up the grounds, and particularly the area under the trainshed, yielded extremely positive results. That area of the museum hasn't looked this good since I've been around, and from what I'm told even longer than that. This effort continues, and will continue to beautify and improve the grounds and facilities for our visitors. In addition to cleaning the grounds, the Operations department made a huge effort during the warmer months to clear encroaching brush and trees on the line, and cut many dead trees down adjacent to the visitor's center.

We had some changes to our special events this past Fall, and they yielded positive results. After a 10+ year stint running RTTDS, Galen Semprebon retired from running the event, passing the torch to his son

Brian, Ed Prajzner, and Bill Babbitt. Changes were made and new ideas for the coming year are forthcoming to ensure another positive outcome.



2019 Cast Photo—Rails to the Darkside

There are many other positive accomplishments from 2019, and if I missed you, it's certainly unintentional. Thanks again to all who helped during the year, it's greatly appreciated.

2020 is our 80th year as an institution, and will very likely be one of our most challenging because of COVID-19. Please help us however and whenever you can, be it monetarily or physically, or at this point, mentally! We appreciate and treasure all of you, and remember to treat others the way you'd like to be treated.



Pumpkin Patch

Treasurer's Report

Steve Taylor, Treasurer

The Association over all had a good year in 2019. We had many weather relates issues which had some adverse effects on our events.

Rails to the Darkside brought in \$57,585 which was \$-6442 down from last year, -10.1%.

Receipts for Pumpkin Patch were \$38,859 up from last year \$+1,282 / +3.4%.

General admissions were up +10.2% (38,186) compared to last year at \$34,665.

Winterfest income was \$80,812 which was -16.9% over last year.

The Fire Truck show did not do well this year -79.8% over last year. (Extreme Hot Day)

Beer/Wine Tasting Event +19.9% over last year. +\$441

Easter Bunny fun day, income for Easter Bunny was -35.2% over last year.

This year we had some new Programs
Daniel Tiger Day \$5,642
Story time Trolley \$2,919

Gift shop sales were \$25,950 which was -1.4% to last year.

Total Donations Are Up +19.4% +\$6,047

Membership is down -1.6% Library Passes up +1,812 or +23.9%

These numbers are important because this is where many of our volunteers come from. We all need to work on improving these numbers so that we have more hands to do all the work we do to maintain our museum to the high standards we have set for ourselves and our guests expect from us.

The guest operator program fell off the track this year, -21.0%. Please continue promote this program these people are our future operators, as we continue to grow we will need more people.

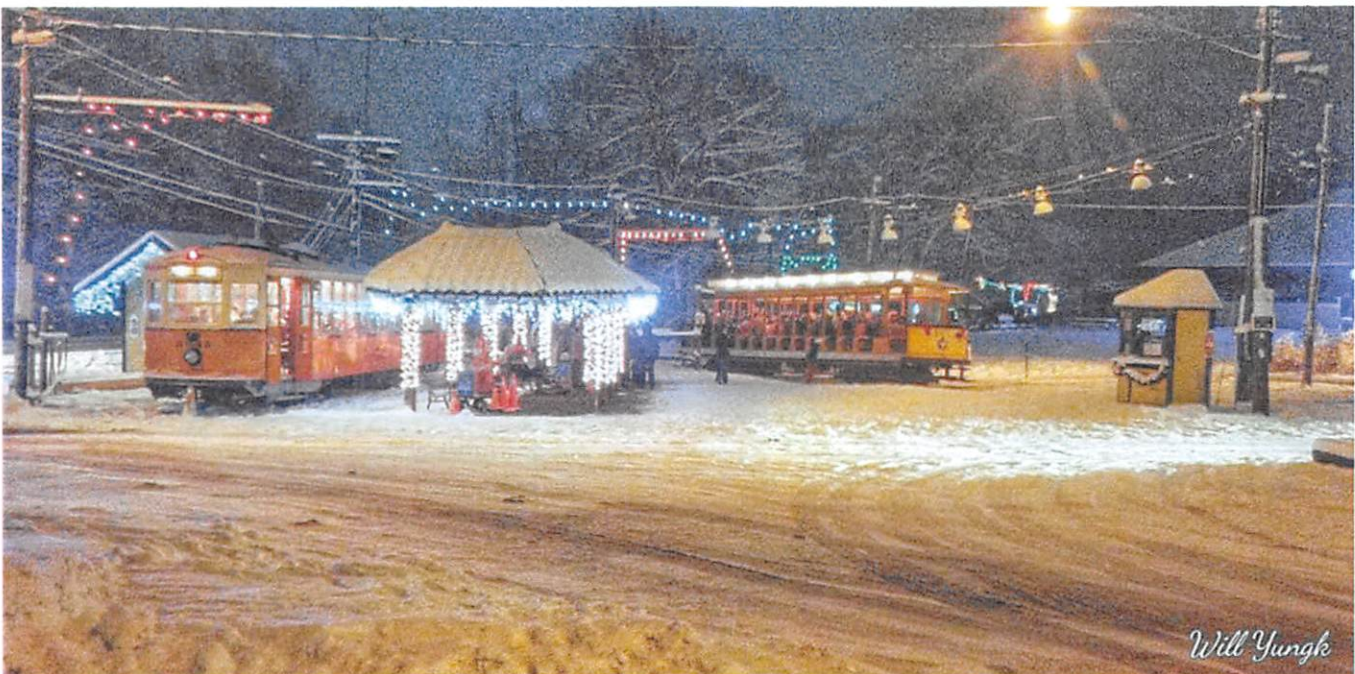
On the expense side, our total expenses were up 6.1% over last year.

Because we continue to be good with our money things are continuing to happen around the museum, repairs to buildings, cars, and moving the museum into the future.

Get involved today.... Some big things are coming and we need your help to shape where we go tomorrow.

Thank you, Thank you, and Thank you, to all of the many, many volunteers that made 2019 a successful year.

Together we can make the best of 2020



Winterfest 2019

Business Manager's Report

Gina Maria Alimberti, Business Manager

The Season started for us on April 6th with Corporate Sponsor Appreciation weekend! We continue to receive more Corporate Sponsor Support which we are grateful for and want to continue to give back to the Corporations that do so much for us. Our Sponsors, their employees and family received FREE admission to the Museum on either day. Our Easter Fun Events was held April 13th, 14th, 19th & 20th and everyday enjoyed all of the hands-on activities and of course the Easter Bunny himself.



Riding the Trolley

On May 18th we held our Annual Beer & Wine Fundraiser and every year attendance increases. Visitors had the opportunity to sample wine and beers from local wineries and breweries. We had several new breweries and new bands. The weather was perfect and everyone seemed very pleased. April and May were very busy with Child Birthday Parties and Guest Motorman Programs.



Storytime Trolley Mondays



Daniel Tiger Day with the Motormen & Volunteers

Summertime consisted of Camp Groups, Birthday Parties, Senior Groups, Car Clubs & Guest Motorman Programs. We held Storytime Trolley on Mondays and Lego Contest on Fridays. We held Special Events such as CT Open House Day, Father's Day Behind the Scenes Tour, Fire Truck Show, Super Hero Day and two new events- Guest Motorman Day & Daniel Tiger Day. Daniel Tiger Day was very successful with 751 tickets sold!



Guided Tours of the Museum's Visitor Center

September started off strong with volunteers and staff getting ready for Pumpkin Patch and Rails to the Darkside. We held a nighttime photo shoot and a beautiful Wedding for Board Member Jim Miller's grandson.

Pumpkin Patch and Rails to the Darkside kept all the staff and Volunteers very busy. Attendance for was

Business Manager's Report

Gina Maria Alimberti, Business Manager

good and for the most part the weather was on our side.

We got a good start decorating for Winterfest right from the beginning of November. Twenty Eversource employees joined us on Nov 7th to set up and decorate. They did a tremendous job and got so much done! We are very grateful for all the Winterfest Volunteers who help set-up and decorate. This year we have to recognize Roger Pierson for all of the hours he put into Winterfest decorating.

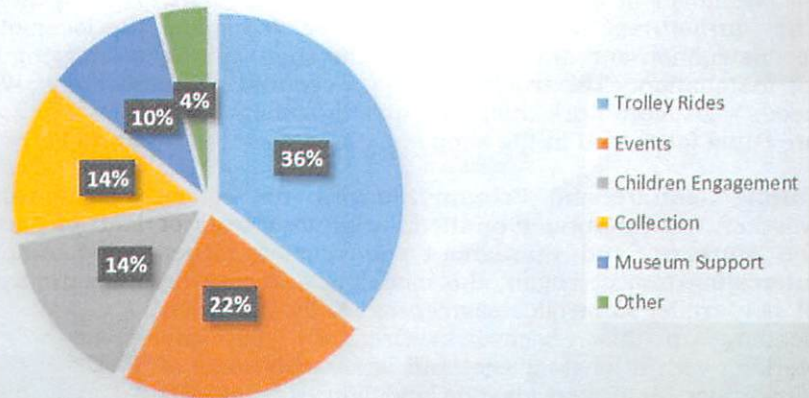
Winterfest went very well serving over 7,000 visitors in 18 nights! We partnered with East Windsor Social Services, East Windsor Police Department and Warehouse Point Fire Department for a Toy Drive night. Thanks to all of our visitors who donated toys, we were able to fill an entire police car. All the toys benefited families in East Windsor who needed assistance. We also added a new Event Storytime with Santa and Friends. Visitors enjoyed listening to a holiday story read by Santa's elf and got to visit with Santa on the Trolley while taking their ride. Visitors then got to come into the Visitor Center for a cookie and to check out all of the trolleys decorated with holiday lights and model train layouts.

We have seen over the last few years our committed members continue to visit and renew their memberships. We also see non-member visitors visiting multiple times and giving feedback. We surveyed our visitors with a number of questions and here are three of them. Looks like we are on the right "Track". Pleasing and serving our Members and Visitors is our top priority.

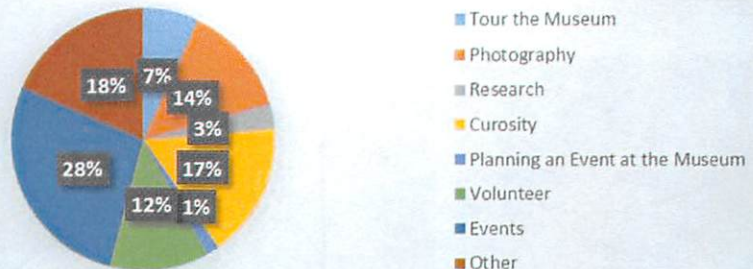
Level of Satisfaction with the Museum



What Keeps the Visitors Coming Back



Purpose of Visiting



Nothing we do could ever be accomplished if it wasn't for our amazing volunteers! Without them the Museum WOULD not succeed. I want to personally thank each and every one of our volunteers for their continued support and hard work!

Restoration & Maintenance Shop Report

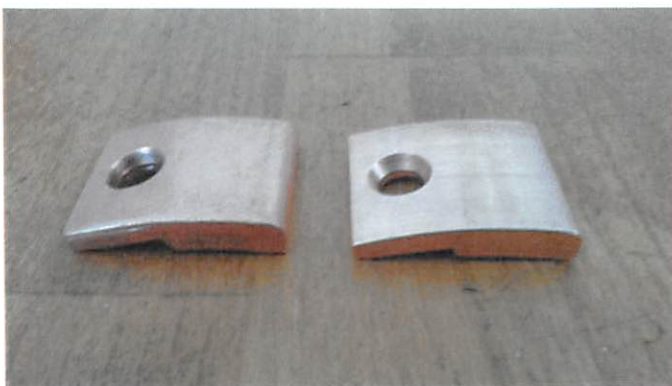
Galen Semprebon, Shop Manager; John Pelletier, Restoration Manager; Kelly Buffum, Car Fleet Manager

2019 was a productive and challenging year for the Museum's shop department.

The year started off with some much-needed work on the diesel. It had been showing its age, with less and less power, and needed some attention. John took on this task, which involved removing the hood to gain access to and repairing the fuel and cooling system. A new fuel tank was installed along with reconfiguring the railings, which eliminates the need for the use of the fuel temporary tank. Finally, the body was striped and a coat of primer has been applied. The work was done between January and May and John deserves a lot of credit for doing this work often in very cold conditions.

John's main project of 3001 progressed during 2019. Much of the air piping was replaced, wood roof supports were made, and other wood work was completed on the body. The main focus of the year was work on one of the trucks. The truck was disassembled in June and two motors taken apart. The armatures were sent out for complete reconstruction and are now back in the shop waiting for installation. The truck, due to its age and wear, needs a lot more work than anticipated, so new parts are being fabricated in the shop.

During January and February, during the colder weather, work continued on the interior wood work of the northern, and throughout the year, a rather interesting project began, the modeling and making of new trolley controller segments. Kelly has been heading up this endeavor. Originally she was working with a local college, and later, with some of our Junior Motormen (Jayden and Wil) to create 3D models of the segments, 3D print them for test fitting and modifications as required, and once they are finalized, to create them out of the proper material for use in the cars. To date, a number of segments including a rare one essential to 836 have been reverse-engineered and prototyped.



New Controller Segments for New Orleans car 836

In March and then again in the fall before the special events, the regular operations cars were serviced. The fleet includes cars #4, 355, 836, 1326, 5645, and 16. The Trolley Care program was held during these times to allow for training in the proper servicing of the cars. Returning and new volunteers participated, and in the fall, Kelly coordinated to have Scout Troop 818 join us. They were very helpful and enthusiastic and we understand that they are interested in coming back and helping us more. We look forward to their continued support of the museum.

In the spring, work continued on 18 including welding of patches within the side sheets, painting of the body and roof, and air piping work. Kelly had an opportunity to learn more about welding as she welded up a number of the patches in the locomotive. Air piping work proved rather challenging due to confined spaces and the propensity for the air pipe you need to get to being obscured by 5 other pipes. Leaking and rusted out piping was replaced inside the locomotive and underneath, though there is still a nagging problem with one air stand leaking severely. Work will be continuing on this project.

Chris Perry visited us in July to continue his work on 3100. Chris replaced most of the front bolster this year, and then came back in September with a truck load of parts for 3100. The parts came from a car being scrapped at Seashore, and we thank our sister museum up north for their kindness.



Stripping and Priming on New Jersey Transit car 15

Speaking of PCC's, work started on car #15, our Newark PCC this year. A number of different volunteers worked on starting to strip and paint this car. We are planning on checking this car out at some point in the near future to see if we can return it to operating condition.

Restoration & Maintenance Shop Report

Galen Semprebon, Shop Manager; John Pelletier, Restoration Manager; Kelly Buffum, Car Fleet Manager

Other painting work was completed on a number of operating cars in the fleet this year, and wood work and painting began on the line car S193. We look forward to seeing this car returned to its bright red paint scheme.

Work began this summer on one of our long-awaited projects, Line Car 1 from Iowa. This little orange single truck line car began life as a closed passenger car in 1892. As part of the Trolley Care program, we went through this car, checking motors, wiring, condition of the car, etc. The motors were found to need drying, so that work began. The roof was stripped, and a membrane roof installed. New roof cleats were made up, and we are ready to install the roof boards soon. Unfortunately, fate intervened and cut short our work on this car in late summer.

The fall and winter of 2019 and into 2020 were very tough on the shop forces.

In the late summer of 2019, problems developed with the motor gears on 1326. Repairs were made, but it was found that at least a couple of the motor armatures will need to be removed and spacers added to prevent undo end travel in the motors. This work will take potentially a number of months to complete, and with upcoming special events, a stop gap measure was taken. Instead of jumping into 1326, 65 was moved into the shop and the final preparations made through the fall to return 65 to service on an emergency basis, if needed.



Car 65 in Operation at Winterfest

During the summer and fall of 2018 and through early 2019 to get 65 to a point where it could be returned to service.

When 1326 came out of service, the need became more urgent. Through the fall of 2019, additional work was completed on 65 including installation of the seats, repairs to the wiring, installation of clerestory windows, and other miscellaneous repairs. The museum made it through Halloween season without 65, and there was still a possibility that we wouldn't need it during Winterfest.

Then once again, fate intervened. 5645 derailed during Winterfest and developed an issue with its bolster. The museum was in a desperate situation, and there was no other option. On Friday, December 20, 2019, 65 returned to service and ran for a few trips operated by the shop forces in case issues presented. Some bugs were found and worked through on Saturday, and once again 65 ran operating for the entirety of Saturday night. 65 operated well through the remaining Winterfest much to the relief of the shop department.

As a spoiler alert, the bolster problem on 5645 was repaired and the car returned to service for the Cabin Fever event, hosted by the museum in February 2020.



Car 65 making its way down the shop lead to North Road

The shop department has had a challenging yet rewarding year. A number of issues cropped up through the year, but the return of 65 to active service, even as an emergency back-up car, was definitely one of the high points of the shop activities over the last decade.

We would like to thank everyone who has helped out in the shop and on the cars this year. It was a challenging year, but as you can see, a lot was accomplished in 2019. We look forward to continuing to work on the cars in 2020 and seeing what surprises await us.

Signal Communication & Electric Traction Report

Lawrence Bryan, Signals Communication & Electric Traction Manager

2019 was another busy year for the SC&ET department. Meeting at least one day a week the SC&ET crew has tackled numerous tasks to maintain and repair our signal and crossing systems. Its a challenging task due to the systems age and our available resources. During 2019 we also started the monumental task of cleaning up around the shed area of the Visitors Center with the goal of changing it from a dead storage area to a shaded area out of the rain for our visitors.

Here's highlights of 2019's accomplishments.

In March Bill Stolba completed the rebuild of the span wire across the Right-Of-Way at the pole where our 600V feed cable comes over from our substation. This repair finally allowed the centering of the trolley wire over the rail.



BT-1 with a crossing gate at Winkler Road

The North Gate at Winkler Road was replaced.



Dwarf Signal Repair at North Road Interlocking

For years the dwarf signals at North Road Track 1 and Track 2 interlock have been leaning over a bit more every season due to the lack of a proper foundations and a broken base on one signal. After their removal, the broken base was repaired new metal foundations designed, constructed and installed. Thanks to Ron Drachenberg for his

fabrication and welding skills that made this repair happen.



Removing the tree at North Road Switch

In July a major tree problem at North Road Interlock was finally corrected. On the North side of North Road switch a triple trunk tree had grown large enough that it's trunk was rubbing on the signal, communication and West End Power cables strung along the pole line. It and a few other trees were also leaning over the track. It was a major problem just waiting to happen. In one day Hans Olsen of Olsen Tree Service and his crew cut down the trees, ground the stumps and remove everything. Now all we need to do is the same thing further along the Right-of-Way.

In August Ron Drachenberg, Don Nordell, Ray Nobile, John Pelletier, Ed Pemberton and I attended a training class on our rail drill and rail saw held at the Museum by Trak-Star the equipment manufacturer. In addition to learning the proper usage and maintenance of the gear, both tools were inspected and adjusted as needed.



Repairing Winterfest Bonds with the Rail Drill

SC&ET Report

Lawrence Bryan, SC&ET Manager

In September the trolley wire over the loop track back by the shop which had fallen due to the failure of a wire insulator was repaired and lifted.



Repairing Overhead with BT1

Unfortunately, this past year East of Winkler Road the old pipe out and install the replacement pipe with 600VDC power buss wire used to energize the Winterfest lights at each pole suffered breaks on two separate occasions. It's these occurrences happen when we're so happy that we have our Hi-Rail Bucket Truck (BT1). With it were able to repair the breaks quickly and safely.

A number of parking lot lights have been updated with LED bulbs to save energy

and the switch for the non-photocell controlled parking lot lights in North Road station has been updated with a 12 hour spring wound timer switch to ensure the lights are not inadvertently left on when they are not needed.

Again this year the trees along our Right-Of-Way demonstrated how much they don't like us. We suffered a few broken limb problems including a large limb that fell on the East side of Well Rd. just before the last pole that fell on the trolley wire. Our thanks to the members of the Operations Department: Justin chasse, Jeremy Stager, Mike Luzzi, Roger Pierson and others for their work at clearing trees and branches along the Right-Of-Way. It is a never-ending task.

Over the year miscellaneous preventive maintenance and repairs were accomplished including cleaning, inspecting and lubricating the signal and crossing systems, replacing failed signal bonds, etc. As the system ages it doesn't get any easier.

My thanks go out to Ray Nobile, Don Nordell, Bill Stolba, Ron Drachenberg, Ron Lucassen, Warren Cardone, Mike Luzzi, Jeremy Stager, Ryan Trombly, Bill Yungk, Tom Willerford. Hugh Brower, Rob Brogle, John Arel, Jim Miller, Harrison Bissonette, Jeffrey Krausc, Tim Baisley, Wil Gambardella, Kelly Buffum, Ed Pemperton and Matthew Marques for their help and dedication. To those whose names I have forgotten to mention, please accept my sincere apologies.

Track Report

Timothy Lesniak, Interim Track Manager

The year 2019 brought its share of troubles. Early on in the year, a washout was discovered on the hill between station 7 (Newberry Hill) and station 8 (Newberry Siding). There was an old clay pipe at this location that failed. Due to the remoteness of the area, we initially thought we would need to dig the old pipe out and install the replacement pipe with HAND TOOLS. Although we would have gotten a crew together to make the repairs, it would have taken a lot of time and energy to do so. As luck would have it, we were in the process of looking to purchase a mini-excavator at the time. Before we began to dig this by hand, we found a mini-excavator that would work for the museum. Due to the narrow base of the tracks on the machine, we were able to drive it right down the center of the tracks. This machine was a great help in the replacement of the failed culvert.

Additionally, we were able to replace some ties in Kelly Yard and around North Road Station with the machine in 2019.

Along the track, we completed some tree maintenance, adjusted switches, and tightened and replaced bolts as necessary.

Although we had some issues in 2019, we were able to overcome them and finish the year better than when we started.



Replacing the Failed Culvert between Station 7 & 8



Operations Report

Justin Chasse, Operations Manager

Since taking over as the Operations Manager of this department and doing some minor restructuring of various positions within the department, we laid out bold goals for this department in our original meetings and I am proud to say that we have met those goals set forth and now we are continuing to set the bar even higher. From 2018 to 2019, the Operations Department has completely re-written the Operating Rule Book for our Railway, we have completed a map of our main line, we have new and up to date policies, forms, procedures and safer operating practices in place. We have organized the entire filing system of our department and maintaining our current Operators, Junior Operators and Junior Conductors. This process was exhausting making sure that all items and training records were in the correct files and only current/active qualifications have been filed correctly. The entire Mainline has been brought current with new station signs, speed limit signs, mile posts and proper indication signs letting us know how many feet to each of our crossings. All of our signs are made of high grade material that is reflective and can be seen with ease day or night.

The Training Department has been completely overhauled and restructured to reflect the changes being made. They have been providing the museum with excellent candidates through the interview and training process. We have welcomed many new volunteers to the Operations Department since 2018. Our two departments will continue to work together as we introduce a training program for our Junior Operators as well as our Junior Conductors as this is the next generation to continue our work in Preserving, Promoting and Protecting a by gone era of Electric Traction.

The Operations Department has also been instrumental in undertaking the clean up and tree removal of our entire Main Line. We have been sending out calls for help from those who are able to clean and clear the Main Line and make us look more presentable to our guest as well as the general public who drive by and see our museum. This has been no small task and since we started this project we have removed over 1000 trees from the line, mowed, weed whacked and trimmed the entire 1.5 miles of right of way.

This will continue over the next several years until a safe space has been returned to our catenary and our Main Line as a whole.

Volunteers of the Operations Department have been going above and beyond the calls of duty in the past 2 years and have been helping the Shop in various beautification projects that included all the floors of the fleet to be repainted, controllers, control stands,

metal work, wood work and even numbers and striping on cars to be returned. Cars included in this project have been, 836, 1326, 355, 5645, 4, S-193 and car 16. We have even started work on the New Jersey Transit PCC.



Miller Wedding at the CT Trolley Museum



The Museum and Operations Department was proud to host the Wedding of the Great Grandson of one of our founding members, Roger Borrup. Kevin is the grandson of Jim Miller who is married to the daughter of Roger Borrup. Kevin and Audrey were married on our property and enjoyed the cars that his great grandfather help preserve and protect 79 years ago with the start of our museum.

This department is growing exponentially in the right direction with the help and guidance of the museums leadership and various department all working together as team to obtain the goals set forth. As we look ahead to 2020 and 2021, there is certainly no shortage of work to be done at the museum. We are making great strides within our department to help continue moving our organization forward. We are simply stewards of this museum and our goal is to protect it for another 79 years!

Isle of Safety Restoration Report

Robert Rosenberg, Project Manager

In 1913 Hartford's Common Council erected a safe trolley waiting area for Hartford travellers just north of the old State House, which became called The Isle Of Safety. It remained there until it was moved to a temporary location in Hartford to accommodate a road reconstruction in 1976. It stayed there until about 1984 when it was salvaged and moved to the Connecticut Trolley Museum and erected on site in 1988 as a waiting station for museum trolley car rides.



Isle of Safety During Restoration

Over the years the Isle of Safety deteriorated such that something had to be done to retain this historic landmark. A fund raising campaign was initiated and funds raised such that it would allow the museum to restore the Isle to its 1913 configuration. The restoration work was started in September and completed in November. The amazing part of the restoration is the green Spanish tile roof. The replacement tiles are exact replicas of the tiles used during the original construction, made by the same tile manufacturer.

The restored Isle Of Safety now stands ready to safely accommodate visitors waiting for a ride on a museum trolley.



Isle of Safety Outline in State House Square, Hartford



Buildings Report

Lawrence Bryan, Buildings Manager

In general, outside of the normal miscellaneous tasks 2019 was a quiet year. Here are the highlights:

- Thanks to a substantial donation by Mike Speciale the Museum was able to install a water cooler and bottle filling station in Visitors Center Restroom foyer.
- Other water service related improvements made in the Visitors Center during 2019 include:
 - Replacement of the main shutoff valve.
 - Installation of a new access door to the main shutoff valve.
 - The outside water faucet on the front wall of the Visitors Center was made functional.
 - An outside water faucet was installed on the rear wall of the Visitors Center.

My thanks to Don Nordell and all of the Museum volunteers who have helped maintain and improve the Museum's buildings.



Winterfest 2019



Grounds Report

Donald Nordell, Grounds Manager & Lawrence Bryan

2019 became a very active year for grounds clean-up and maintenance. And, a big thank you goes out to all of the energetic volunteers that made this so successful.

The first major event for grounds work in May was the installation of a new water meter pit and replacement of the water meter. We had been advised by the water company that we were using more water than normal. After isolating the supply lines to the buildings it was determined that there was a problem at the meter. A plumber and excavator were hired. During the excavation it was discovered that the main supply line just after the meter was compromised.

Also in May was the purchase of a (IHI 18J diesel) mini excavator to add to our ground work capabilities. This proved to be a very timely investment as a few weeks after it was purchased it was used to fix a wash out of the track east of Newberry siding. The track department made short work of the problem with this new asset. This little digger is expected to contribute to the clearing of ditches, landscaping and other areas of track work.

Early this year the white picket fence that partially skirted the front yard perimeter was replaced. A wire fence was installed that extends from the walk way at track two past the train play-scape. This has proven to be more functional and easier to maintain. It also keeps the kiddos up on the lawn.

The beautification of our flower beds took shape this spring thanks to the hard work and green thumbs of Bill Yungk and others. They did a wonderful job not only on the flower beds but also the planters in front of the visitor center.

Cleanup of the Rails To The Darkside maze under the visitor center shed was started by the Shaker Pines Fire Department headed up by Ed Prajzner. This clean-up continued thru the summer and fall. Many volunteer hours went into this project. Thank you, to all of those that helped.



Replacing the Water Meter Pit

July saw a much needed removal of three trees near North Road Station. These trees had become a danger to the overhead wires on our Right Of Way. One of them had grown into the power lines. The arborist was very careful to protect the overhead wires, our sign and the track.

The gazebo received a much needed paint job thanks to Jim and Cindy Miller and their grandson Kevin. Kevin and his fiancée Audrey were planning to have their wedding and reception at the museum. Many hours went into scraping, sanding, priming and painting. Thanks to their efforts the gazebo, complete with pavers and shrubs made a beautiful altar for the wedding. Also, Cindy spruced up the stockade fence in front of the visitor center shed with a couple of coats of stain. Thank you!

During late summer members of the Operations Department begin a clean-up of the member's parking lot. Until then it was an overgrown area that was really not suitable for parking. Besides clearing the tall weeds, they also removed a tree that stood in the way of the entrance to the power station. It should also be noted that the Operations Department has done a great job in clearing back a lot of the trees encroaching on the Right Of Way.

In October we started an attempt to repair of the water hydrant near the flagpole. At some point during the summer the hydrant had been bent, and was not able to be shut off completely. After many attempts to discover where the supply line originated in an attempt to shut it off, it was decided to dig it up for a replacement. Upon getting to the underground connection we found the wrong type of plastic pipe

Grounds Report

Donald Nordell, Grounds Manager & Lawrence Bryan

had been used for the supply line. So to avoid further problems the decision was made to cap off the pipe and eliminate the hydrant. It was no longer needed because the outside faucet on the visitor center had been repaired and placed back into service.

Snow in December brought the Bobcat out to perform clean-up in front of Kelly Barn as well as our walkways so we could open for Winterfest.



Clearing Snow with the Bobcat

This report would be complete without acknowledging all of the grass mowing, weeding and other general cleaning of the Visitor Center front yard. Doug Vines has been maintaining a fresh and inviting first impression for our visitors. Also Doug has donated many pieces of yard equipment to the museum. Thank you.

We owe a debt of gratitude to the many people who have spent countless hours trying to improve the appearance of the museum property and pledge to continue their efforts. THANK YOU!

Information Technology Report

Lawrence Bryan - IT Committee Chair

In 2019 there were a few hardware updates made to our onsite IT System.

- Two Windows 8 desktop PC's were replaced by refurbished Windows 10 PC's.
- A Network Attached Storage device was purchased and installed by Hugh Brower (Thanks Hugh!)
- A Video conferencing system consisting of a refurbished Windows 10 PC, a refurbished 55" flat panel TV and a webcam was installed in our library. In addition to be available for use during training and meetings, via Microsoft Teams the system has also been used for video conferences by our Offices and Department Heads allowing those who couldn't travel to the Museum site the ability to participate in meetings.
- In March an ethernet connection was installed by Bill Babbitt on the side of the theatre's stage providing hardwired internet access. This ability along with the previously installed HDMI port for our video projector and our wireless audio system now gives our theater the ability to support a variety of programs and presentations.

Late in the year just before Winterfest the flat panel TV used in the Visitor Center foyer to run a slide show of upcoming events, schedules and other Museum information failed. A slightly larger unit was installed along with an inexpensive system for managing and updating the images displayed. The old method required generating images and saving the files on a flash drive which would have to be physically changed on the TV. The new system allows the wireless local or offsite management and updating of the images via a PC, smartphone, or tablet.



Some of our Volunteers at the Museum

Financial Development Report

Michael P Speciale, Development Committee Chairman

The Development Committee was established in 2018 to plan and carry out the Museum's fund-raising activities.

The Development Committee focused on raising funds for several projects, identifying new avenues for resources, engaging new Corporate Sponsors, and strategically planning on how to make the Connecticut Trolley Museum sustainable. 2019 was another notable year for fundraising.

Contributions and Grants income was up 54% from last year. \$132,190 was raised due to the wonderful individuals, businesses and foundations who gave generously to the Museum.

The Development Committee focused its efforts on two significant restoration projects: **The Isle of Safety** and **Connecticut Company Car #3001**.

The 'Isle of Safety Campaign', in just under a year, was able to raise sufficient funds and in-kind contributions in excess of \$115,000 to fully restore the Isle of Safety to its original condition. By December of 2019, the beautiful terra cotta roof structure was able to shelter thousands of visitors waiting for trolleys to ride along our 1.5 mile track and enjoy our spectacular "Winterfest" holiday light show. With this restoration, the historically significant 'Isle of Safety' will continue to be in service for many more years. We at the Trolley Museum are very proud to have saved this important piece of our Region's history and are grateful for the donors who made it possible.

Isle of Safety Contributors:

The Beatrice Fox Auerbach Fund at the Hartford Foundation for Public Giving; William and Alice Mortensen Foundation; Budd Family Fund at the Hartford Foundation for Public Giving; State Market Hartford LLC; Michael P. Speciale; Connecticut Humanities; Donor Advised Fund #38 at the Hartford Foundation for Public Giving; Lawrence J. Lunden Foundation; Mr. & Mrs. Nelson A. Sly, Jr.; Knox, Inc.; Sullivan & LeShane Public Relations; Windsor Locks Preservation Association; Mr. & Mrs. Lawrence J. Bryan; Stanley & Barbara Duro; Mr. & Mrs. Roy C. Normen in memory of William & Grace Wood; Pirie Associates, Architects; USA Hauling & Recycling; Russell and Barbara Jones; Mr. & Mrs. James Lewis; Kenneth Johnson; Margaret Hoffman; Sara & Michael Garthwait; Kelly Buffu; Connecticut Lighting Centers; Sally Whipple and Bill Kelly; Leonardo, Natalie, Ava & Giovanni Giadone; Gina Maria Alimberty; Eugene A. Sheehan III; John & Maryellen Turgeon; Tim & Christine Ricci Lesniak; Robert Brogle; Justin Chasse; Beth Brogle; James Miller; Peter & Rita Rozantes; Michael Luzzi; William J. McGurk; William

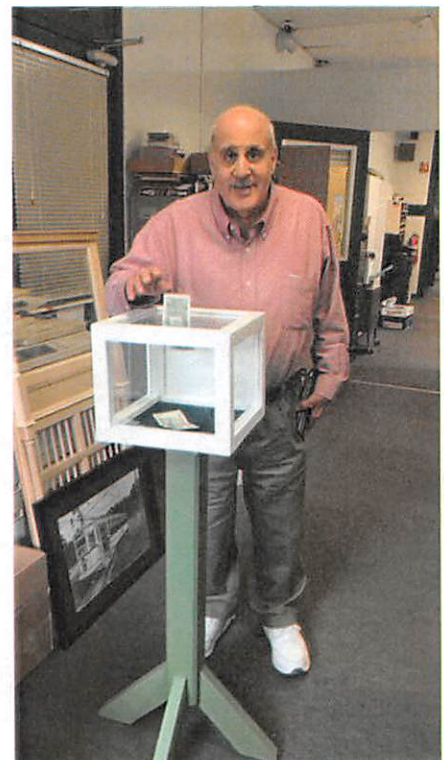
Crawford; Ramco Environmental, Inc.; Alpha Delta Kappa, Gamma Chapter; Michael and Naomi Cohen; Bill Searle and Donna Jones-Searle; Andy Hoffman; Heidi Godleski; Deatrice Mays; Eric Mortensen; Richard Price; Connor Sutherland; John J. Riordan; Carey Shea; David Wojcik in honor of Dennis McCoughlin; Wallace R. Pierson IV in memory of Barbara Phelps; Carl Veilleux.

We are about half-way through the total restoration of the second fundraising project – **Trolley Car #3001**, operated by the Connecticut Company in Torrington and later in New Haven from 1913 – 1948. More than \$90,000 has been raised for this project which we expect to complete by the end of 2021.

A new corporate partner was brought in to our growing list of partners, **PeoplesBank** in Holyoke Massachusetts. Additionally, the Development Committee continues to build its relationship with the Hartford Foundation for Public Giving, started a membership with the organization Leadership Greater Hartford and works closely with Pro Bono Partnerships benefiting from their donated legal counsel. The Museum's connection to these distinguished organizations is very important to contributing to our sustainability.

The committee members are: Michael P. Speciale, Chairman; Dulcie Giadone, Robert Rosenberg, Scott Whittlesey and Gina Maria Alimberty, staff.

Financial
Development
Committee Chair
Making a
Contribution in the
New Donation Box



Volunteering Report

Larry Lunden, Volunteer Coordinator

This year marks the third year of using the new Access database, including recording the volunteer hours contributed. The old Filemaker database, with all data prior to 2017, has been eliminated

I have found several by-passes into the database so I can enter volunteer hours recorded at home, or away from the museum. Seven people are submitting their home hours to our grand total. I have several ways to enter hours for anyone who can record them and submit them to me. Ask me for details.

We are investigating several on-line facilities to manage volunteers. They will include allowing volunteers to record their hours on-line, and in some cases, via a phone app. This is still in the experimental phase, so watch this space for more news.

This year, we added 68 new volunteers to our ranks, bringing the number of active museum volunteers to 197. Operations has the largest contingent of 66, followed by Rails to the Darkside with 61, and Winterfest with 41.

Our volunteers signed in 3459 times, and contributed a total of 16,811 hours of service to the

museum. This is about the same as last year.

Operations continues to contribute the most hours. The Building Maintenance Department has more than tripled their hours this year. Financial Development has more than doubled their hours. The Miscellaneous department has contributed half as many hours as last year.

All volunteers, no matter the time contributed, are a valuable part of our mission. As is normal, our volunteers vary widely in the amount of hours they are able to contribute. Just 16 volunteers contributed 50% of the hours. 40 of our volunteers contributed 75% of the hours. 78 of our volunteers contributed 90% of the hours. This is not something that needs to be fixed, just recognized.

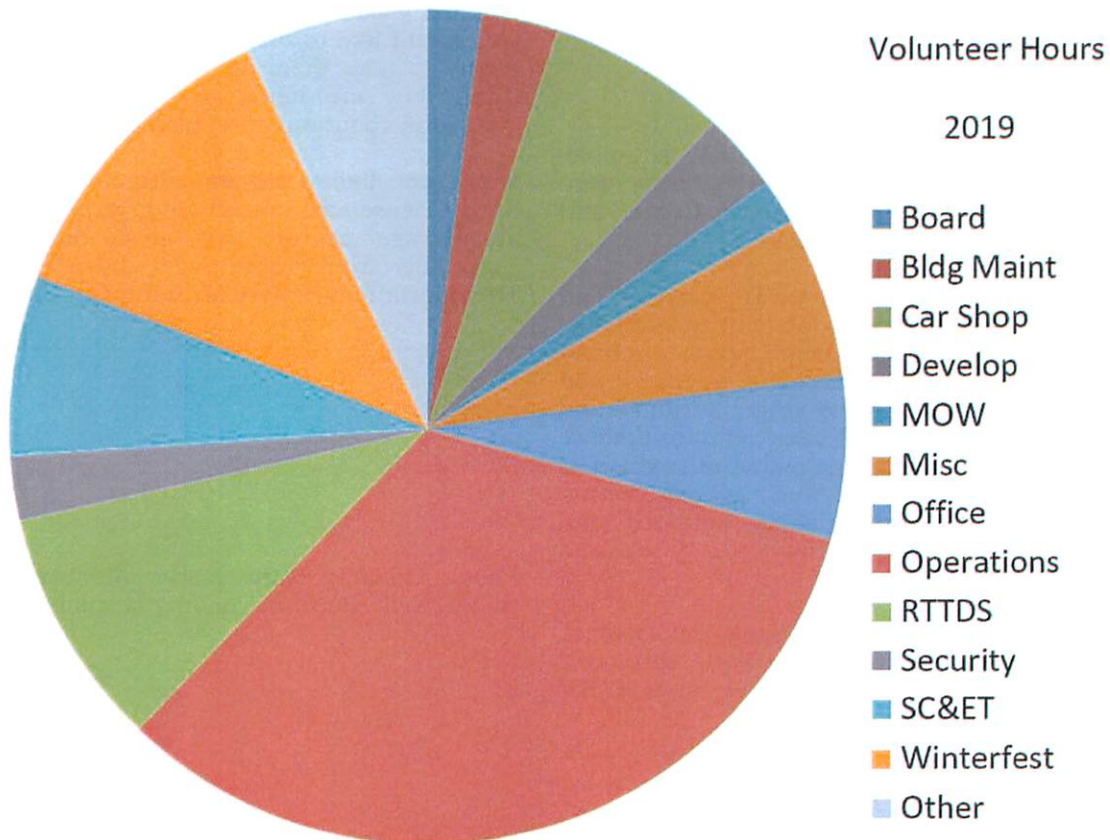
We are continuing to use the following websites for volunteer recruitment:

unitedwayinc.galaxydigital.com

createthegood.org

volunteermatch.org

A link to Volunteer Match is on the volunteer page of our website. Please check it out for the latest opportunities we have.



Safety & Security Report

Bert Johanson, Safety & Security Manager

Security

The Honeywell security panels we installed in 2015 in 6 museum buildings continue to perform very well with no system problems. These units are good for at least another 10 years. We have had very good member and staff cooperation and have reduced our false alarms drastically.

CCTV

We continue to limp along with our very obsolete system. The gift shop has the newest system, about 5 years and it is already obsolete. We also have mostly analog cameras which are going to be impossible to replace in the next year or so. Our long term plan is to upgrade the entire system to a more modern

POE (Power Over Ethernet) system. This will most likely require a grant and once we are able to develop the specs for a system we can begin the grant process.

Safety

All the inspections required by our insurance carrier have been performed. We have installed new fire extinguishers in all operating cars. As with building fire extinguishers a monthly inspection is performed on all fire extinguishers on the museum campus.

Fire Alarm

The sprinkler system in the Visitor Center as well as fire alarm systems in all museum building were tested with the Tolland County Alarm Center and performed in a satisfactory manner.

The main alarm panel is now over 15 years old and the programming software is no longer available. Fortunately we have a new spare panel on hand should the present unit fail. The keypads and extenders unfortunately are no longer available and we do not have any spares. At some point in time we should consider replacing the main unit which is used to transmit alarms to the Tolland County dispatch center. The alarm panels, both fire and security, are fairly new and would not to be replaced if the primary unit were to fail.

In conclusion, I would like to thank Bill Babbitt, John Arel, and Hugh Brower for their continued support to maintain our security and CCTV systems.

Membership Report

Lucy Goins, Membership Secretary

The membership to the Association is as follows:

Total Voting Members:	163
Total Non Voting Members:	126
Total Conductor (Under 18) Members:	4
Total Members	293

Additionally, 30 Libraries participate in our annual Library Pass Program.

Gift Shop Report

Gina Maria Alimberti, Business Manager

The most popular items this year were clothing, teddy bears, prints, train sets, holiday merchandise, books, keychains and pullbacks! New items we added were prints, more keychains, clothing & vintage style toys. Thanks to Maintenance Manager Kelly Buffum and her Mother Susan who drew and donated the new prints. The trolley car prints are of S193, 4, 355, 1, 2600, 169, Diesel, 1326, 16, 3001, 836 & 18. If you haven't seen them yet check them out in the Gift Shop or online at www.ct-trolley.org.

We are still trying to create a larger space to sell donated goods. Do you have Railroad items that you would like to dispose of? We will be more than happy to take them off your hands as long as we think they are items we can sell. If you any questions about donating please let me know.

Would you like to see something carried in the Gift Shop? Please email me at galimberti@ct-trolley.org. I am always up for new ideas and suggestions especially from those who have visited other Transportation/History Museum Gift Shops.

Photo Credits: Gina Maria Alimberti, Lawrence Bryan, Kelly Buffum, Timothy Lesniak, Will Yungk

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

2019

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2019 calendar year, or tax year beginning 01/01, 2019, and ending 12/31, 20 19

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization CONNECTICUT ELECTRIC RAILWAY ASSOCIATION INCORPORATED
 Doing business as The Connecticut Trolley Museum
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
P O Box 360 58 North Road
 City or town, state or province, country, and ZIP or foreign postal code
East Windsor, CT, 06088-0360

D Employer identification number 06-6070002

E Telephone number 860-627-6540

F Name and address of principal officer: Robert Brogle
PO Box 360 58 North Rd, East Windsor, CT 06088-0360

G Gross receipts \$ 587,932

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

J Website: ▶ www.ct-trolley.org

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: 1940

M State of legal domicile: CT

H(c) Group exemption number ▶

Part I Summary		Prior Year	Current Year
Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <u>Trolley Museum-education, restoration, preservation.</u>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	12
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	12
	5 Total number of individuals employed in calendar year 2019 (Part V, line 2a)	5	15
	6 Total number of volunteers (estimate if necessary)	6	201
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, line 39	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	85,929	291,215
	9 Program service revenue (Part VIII, line 2g)	286,382	266,051
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	8,478	4,761
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	13,437	11,955
	12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	394,226	573,982
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	0	0
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	107,029	120,911
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0	0
	b Total fundraising expenses (Part IX, column (D), line 25) ▶	0	0
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	341,612	373,058
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	448,641	493,969	
19 Revenue less expenses. Subtract line 18 from line 12	-54,415	80,013	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 1,849,645	End of Year 1,924,413
	21 Total liabilities (Part X, line 26)	269,217	263,972
	22 Net assets or fund balances. Subtract line 21 from line 20	1,580,428	1,660,441

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: Robert Brogle, President/CEO Date: _____

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name: _____ Preparer's signature: _____ Date: _____ Check if self-employed PTIN: _____

Firm's name ▶: _____ Firm's EIN ▶: _____

Firm's address ▶: _____ Phone no.: _____

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

For Paperwork Reduction Act Notice, see the separate instructions. Cat. No. 11282Y Form **990** (2019)

Part VII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a 0				
	b Membership dues	1b 19,812				
	c Fundraising events	1c 0				
	d Related organizations	1d 0				
	e Government grants (contributions)	1e 0				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 271,403				
	g Noncash contributions included in lines 1a-1f	1g \$ 0				
	h Total. Add lines 1a-1f ▶		291,215			
Program Service Revenue	Business Code					
	2a <u>Winterfest Seasonal Rides & Exhibits</u>	712110	80,812	80,812	0	0
	b <u>Youth Rails to the Dark Side Rides & Exhibits</u>	712110	57,585	57,585	0	0
	c <u>Collection Viewing, Rides, Exhibits</u>	712110	50,359	50,359	0	0
	d <u>Children Pumpkin Patch Rides & Exhibits</u>	712110	38,859	38,859	0	0
	e <u>Children Easter Bunny Fun Rides & Exhibits</u>	712110	10,651	10,651	0	0
	f All other program service revenue		27,785	27,785	0	0
	g Total. Add lines 2a-2f ▶		266,051			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) ▶		4,744	4,744	0	0
	4 Income from investment of tax-exempt bond proceeds ▶		0	0	0	0
	5 Royalties ▶		0	0	0	0
	6a Gross rents	(i) Real (ii) Personal	6a 0 0			
			b Less: rental expenses 6b 0 0			
			c Rental income or (loss) 6c 0 0			
	d Net rental income or (loss) ▶		0	0	0	0
	7a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other	7a 0 17			
			b Less: cost or other basis and sales expenses 7b 0 0			
			c Gain or (loss) 7c 0 17			
	d Net gain or (loss) ▶		17	17	0	0
	8a Gross income from fundraising events (not including \$ 0 of contributions reported on line 1c). See Part IV, line 18	8a 0				
	b Less: direct expenses 8b 0					
	c Net income or (loss) from fundraising events ▶		0	0	0	0
	9a Gross income from gaming activities. See Part IV, line 19	9a 0				
	b Less: direct expenses 9b 0					
	c Net income or (loss) from gaming activities ▶		0	0	0	0
	10a Gross sales of inventory, less returns and allowances	10a 25,905				
b Less: cost of goods sold 10b 13,950						
c Net income or (loss) from sales of inventory ▶		11,955	11,955	0	0	
Miscellaneous Revenue	Business Code					
	11a -----					
	b -----					
	c -----					
	d All other revenue					
e Total. Add lines 11a-11d ▶		0				
12 Total revenue. See instructions ▶		573,982	282,767	0	0	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	0	0		
2	Grants and other assistance to domestic individuals. See Part IV, line 22	0	0		
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16	0	0		
4	Benefits paid to or for members	0	0		
5	Compensation of current officers, directors, trustees, and key employees	0	0	0	0
6	Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0	0	0	0
7	Other salaries and wages	104,107	104,107	0	0
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	0	0	0	0
9	Other employee benefits	7,806	7,806	0	0
10	Payroll taxes	8,998	8,998	0	0
11	Fees for services (nonemployees):				
a	Management	0	0	0	0
b	Legal	0	0	0	0
c	Accounting	1,000	1,000	0	0
d	Lobbying	0	0	0	0
e	Professional fundraising services. See Part IV, line 17	0			0
f	Investment management fees	0	0	0	0
g	Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	0	0	0	0
12	Advertising and promotion	25,932	25,932	0	0
13	Office expenses	15,123	10,083	5,040	0
14	Information technology	6,077	3,038	3,039	0
15	Royalties	0	0	0	0
16	Occupancy	121,740	111,485	10,255	0
17	Travel	40	40	0	0
18	Payments of travel or entertainment expenses for any federal, state, or local public officials	0	0	0	0
19	Conferences, conventions, and meetings	2,257	2,257	0	0
20	Interest	0	0	0	0
21	Payments to affiliates	0	0	0	0
22	Depreciation, depletion, and amortization	62,791	62,791	0	0
23	Insurance	13,388	12,480	908	0
24	Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a	<u>Restoration & Repairs - Trolley & Rolling Stock</u>	74,540	74,540	0	0
b	<u>Visitor Experience & Events related</u>	42,086	42,086	0	0
c	<u>Volunteer Meetings & Related Expenses</u>	4,601	4,601	0	0
d	<u>Track, Overhead & Signal Related</u>	3,483	3,483	0	0
e	All other expenses				
25	Total functional expenses. Add lines 1 through 24e	493,969	474,727	19,242	0
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	25,607	1	6,849
	2 Savings and temporary cash investments	219,573	2	240,128
	3 Pledges and grants receivable, net	0	3	0
	4 Accounts receivable, net	0	4	0
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons	0	5	0
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)	0	6	0
	7 Notes and loans receivable, net	0	7	0
	8 Inventories for sale or use	11,222	8	11,395
	9 Prepaid expenses and deferred charges	0	9	0
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	2,645,330		
	b Less: accumulated depreciation	1,405,306	10c	1,240,024
	11 Investments—publicly traded securities	0	11	0
	12 Investments—other securities. See Part IV, line 11	0	12	0
	13 Investments—program-related. See Part IV, line 11	0	13	0
	14 Intangible assets	0	14	0
	15 Other assets. See Part IV, line 11	426,017	15	426,017
16 Total assets. Add lines 1 through 15 (must equal line 33)	1,849,645	16	1,924,413	
Liabilities	17 Accounts payable and accrued expenses	9,617	17	10,536
	18 Grants payable	0	18	0
	19 Deferred revenue	0	19	0
	20 Tax-exempt bond liabilities	0	20	0
	21 Escrow or custodial account liability. Complete Part IV of Schedule D	0	21	0
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons	0	22	0
	23 Secured mortgages and notes payable to unrelated third parties	259,600	23	253,436
	24 Unsecured notes and loans payable to unrelated third parties	0	24	0
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D	0	25	0
	26 Total liabilities. Add lines 17 through 25	269,217	26	263,972
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	1,580,428	27	1,660,441
	28 Net assets with donor restrictions	0	28	0
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	1,580,428	32	1,660,441
33 Total liabilities and net assets/fund balances	1,849,645	33	1,924,413	

Corporate Secretary's Minutes of the 2019 Annual Meeting – May 11, 2019

Sara Garthwait, Corporate Secretary

Bertinuson Visitor Center Theater, 58 North Road, East Windsor, CT 06088

In Attendance: Sara Garthwait, Galen Semprebon, Larry Lunden, Tim Lesniak, John Arel, David Gaby, Paul Gallo, Ron Drachenburg, Susan Noonan, Duanne Gallo, Sully Mrowka, Don Nordell, Fred Stroiney, Hugh Brower, Rob Brogle, Don Weigt, James Day, Melissa Kusia, Gloria Kusia-Kondracki, Neal Narkon, Cathy Narkon, Brian Semprebon, Stephen Taylor, Kelly Buffum, Larry Bryan, Justin Chasse, Desiree Hegedus, Glen Warstock, Camilo Santiago, Ryan Trembly, John Pelletier

Call to Order: 5:35 Tim Lesniak, CERA Board of Directors Chairman

Call of the Meeting: Tim Lesniak presented the Call of the Meeting.

MOTION: Motion to dispense with the reading of the Call of the Meeting. Larry Lunden/Rob Brogle - Passed

Ballots: Tim Lesniak reported that there are 5 open positions and only 5 nominees.

Fred Stroiney, Donald White, Hugh Brower will count the ballots.

Ballots closed for the 2019 Meeting.

MOTION: Motion to close the ballots and dispense with the ballots. -Passed

Chairman's Welcome: Time Lesniak welcomed everyone to the meeting. He asked Galen Semprebon to come to the front of the meeting and commended Galen for all the positive things he has done for the museum. Everyone gave him a deserved round of applause. Tim thanked everyone for joining us and for all the hard work that has been done by our volunteers. Next year is our 80th year, there will be many exciting events taking place.

President's Report and Remarks: Rob Brogle thanked everyone for being here. He thanked Galen for the push to become president and for the help he has offered him. Rob thanked the volunteers for all their work-it could not happen without them. He shared that we have made huge gains in fundraising and grants because of the hard work of Gina, Mike and Dulcie. Rob shared that the Judith Gerrish trust left the museum close to \$160,000. This will allow us to work on several needed project around the museum. One big project that will be worked on is the members parking lot. Larry Lunden's fund has provided us with the money to start this project and we thank him. We have a water leak and are starting on a water meter repair project. These are just a sample of what is to come this year. The museum is moving forward in a positive direction.

Minutes for 2018: Tim Lesniak presented the minutes for the 2018 Annual Meeting.

MOTION: Motion to dispense with the reading of the minutes of the 2018 Annual Meeting. Larry Lunden/David Gaby - Passed

MOTION: Motion to approve the minutes of the 2018 Annual Meeting. John Pelletier/John Arel - Passed

Financial Report for 2018: Steve Taylor, Treasurer, presented the Financial Report. Unfortunately, it was left out of the report but will be added to the online version. The corporate secretary apologized for this oversight.

MOTION: Motion to accept the 2018 financial report as submitted. Rob Brogle/Sara Garthwait

Approval of Acts of the Board of Directors: The Board of Directors requested the approval of the membership for the acts of the Board of Directors since the last annual meeting.

MOTION: Motion to approve the acts of the Board of Directors and Association Officers. Don Nordell/Roger Pierson - 1 abstention - Passed

Corporate Secretary: Sara Garthwait announced the new and re-elected board members; Justin Chasse, Ed Prajzner, Stephen Taylor, James Miller, and Galen Semprebon.

Destruction of Ballots: A request was made to destroy the ballots after 30 days if no request for a recount is made by that date.

MOTION: Motion to destroy the ballots after 30 days. David Gaby/Justin Chasse – passed

Open Forum: Rob shared that the Isle of Safety fundraising project is our biggest project and we need to raise \$150,000. Larry Lunden noticed that we do not have term limits on our Board of Directors and suggested that we consider this. Rob Pelletier shared that this organization requires such a vast knowledge and that is what presents a problem getting new members and likely why we don't have term limits. Rob Brogle shared that we need to start getting business members involved in our board and museum. Justin shared his views on why we need a balance of people, those with the museum/trolley knowledge and people in business who can help with funding. Fred shared that he agrees that we need some more business people on our board. A volunteer shared that she thinks our place to invite businesses to partner with us is with Winterfest. Hugh spoke to how impressed he is with all the improvements and changes that have happened at the museum this year. Rob shared that with a recent grant from the state we likely have enough money to complete the restoration of 3001.

MOTION: Motion to recess the Annual Meeting to allow for the Board of Directors to have an organizational meeting to elect officers. Rob Brogle/Dave Gaby- Passed

Recess: 6:22-6:34pm

MOTION: Motion to reconvene the Annual Meeting. Dave Coppola/Sully Mrowaka- Passed

Election of Officers: Sara Garthwait, Corporate Secretary, announced that the new officers of the Associate are: Chairman, Tim Lesniak, Vice Chairman, Chris Shaw; President, Rob Brogle; Vice President, Larry Bryan; Corporate Secretary, Sara Garthwait; Treasurer, Steve Taylor.

MOTION: Motion to name United Bank as the official depository of the CT Trolley Museum Rob Brogle/Steve Taylor-Passed

MOTION: Motion to name Windsor Federal Savings at the official minor depository of the CT Trolley Museum Rob Brogle/Larry Bryan-Passed

MOTION: Motion to name official committees reporting the Board of Directors as follows: Bylaws, Financial Development, and Exhibits Larry Bryan/Rob Brogle-Passed

Other Matters: Board of Director's meetings will continue to take place the 3rd Tuesday of every month at 6:30pm.

Adjournment: 6:36 Fred Stroiney/Rob Brogle

Respectfully Submitted,

Sara Garthwait