

The Connecticut Electric Railway Association, Inc.
58 North Rd, P.O. Box 360
East Windsor, CT 06088-0360
Office 860-627-6540, Fax 860-627-6510
Web site: www.ct-trolley.org
Email: galimberty@ct-trolley.org



VOLUNTEER APPLICATION

Thank you for your interest in a volunteer opportunity with the Connecticut Electric Railway Association, Inc. Please complete all fields in this Volunteer Application to be considered for a volunteer position. Please note that all applicants may be subject to interviews and/or a background check.

I. Basic Information

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

II. Work History

Previous Volunteer Experience: _____

Occupation (last occupation, if retired): _____

III. Availability and Interest

Please check days that apply and insert time available:

Monday: _____; Tuesday: _____; Wednesday: _____

Thursday: _____; Friday: _____; Saturday: _____; Sunday: _____

Additional comments: _____

Please indicate below volunteer interests:

Visitor Services:

Operations (e.g., motorman, conductor, dispatcher, etc.)

Tour Guide (e.g., host/hostess, information desk, docent, etc.)

Special Events (e.g., planning, decorating, staffing, etc.)

Exhibits (e.g., designing, fabrication, installation, etc.)

Model Railroading (e.g., planning construction, operation, etc.)

Maintenance:

Car Shop (e.g., repair, maintenance, restoration, pipe fitting, wood working, electrical wiring, motors, metal working, cutting, welding, bending, fabrication, painting, varnishing, etc.)

Track Maintenance (e.g., construction, maintenance, vegetation control, etc.)

Signal System (e.g., wiring, signals, relays, power circuits, lineman work, etc.)

Electronics (e.g., telephone, audio visual, alarms, video, etc.)

Ground Maintenance (e.g., gardening, landscaping, lawn care, snow removal, salting, etc.)

Cleaning (e.g., floors, windows, bathrooms, counters, etc.)

Outreach:

Online Presence (e.g., social media, website, blog, etc.)

Marketing (advertising, designing, newsletter, etc.)

Office:

Fundraising (e.g., grant writing, soliciting, telemarketing, etc.)

Library (e.g., cataloging, organizing, shelving, restoration, circulation, etc.)

Computer (e.g., networking, software, repair, etc.)

Collections (e.g., accession, deaccession, evaluation, restoration, etc.)

Management (e.g., board, department, project, etc.)

Additional Comments: _____

IV. Relevant Experience

Based on the interests identified in Section III, please provide a description of your relevant experience.

Please list any relevant skills and abilities to support your application.

Please list all licenses, permits or other registrations (e.g., specialized motor vehicle, trade, professional, etc.) that authorize you to perform the interests that you've identified and state whether they are active or inactive, if any.

If any license, permit or registration has ever been suspended or revoked, please describe the circumstances and dates.

If you previously worked, or volunteered, for another entity within the railway industry, please list below, and explain why you no longer work, or volunteer, at that entity.

V. References

Please list three references, along with contact information, who can provide a recommendation for you as a volunteer.

Reference #1: _____; Telephone Number: _____

Reference #2: _____; Telephone Number: _____

Reference #3: _____; Telephone Number: _____

VI. Certification

I understand that if I am selected as a volunteer at the Connecticut Trolley Museum that: (i) volunteer service is not a prerequisite or qualifying factor for paid employment; (ii) I must record all volunteer time in an approved manner; (iii) that I must review and sign the Volunteer Agreement and follow all rules and regulations set forth therein and by management; (iv) I must conduct myself in a professional manner and be a positive representative of the Connecticut Trolley Museum; (v) I understand that any keys, security passes, tools, equipment, artifacts, or any property that may be assigned or loaned to me at any time remains the sole property of the Connecticut Trolley Museum and must be surrendered at once upon request or upon termination of my role as a volunteer; and (vi) all information provided in this application is, to the best of my knowledge, accurate.

Signed: _____ Date: _____

Please submit this Volunteer Application, and direct all related inquiries, to:

Gina Maria Alimberti, Volunteer Coordinator (galimberti@ct-trolley.org)